

Clifford Hart

020 8489 2920

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21 March 2014

To: All Members of the Full Council

Dear Member,

Full Council - Monday, 24th March, 2014

I attach a copy of the following reports for the above-mentioned meeting which were not available at the time of collation of the agenda:

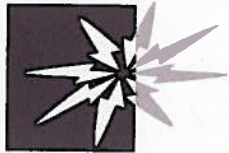
**7. REPORT OF THE CHIEF EXECUTIVE (PAGES 1 - 34)**

- i. Establishing a Pensions Committee from 1 April 2014 and appointing members thereto**
- ii. Calendar of meetings 2014/15**
- iii. Members Allowances 1 April 2014 to 31 March 2015**

Yours sincerely

Clifford Hart  
Democratic Services Manager

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Haringey Council

Report for:	Council 24 MARCH 2014	Item number	7 (i)
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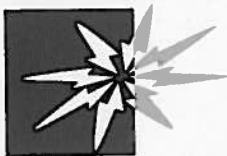
Title:	ESTABLISHMENT OF A PENSIONS COMMITTEE FROM 1 APRIL 2014
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Report authorised by :	<i>N. Dally</i> Chief Executive
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Lead Officer:	Clifford Hart, Democratic Services Manager Tel: 0208 489 2920
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Ward(s) affected: N/A	Report for Key/Non Key Decision: N/A
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1. Describe the issue under consideration
  - 1.1 To seek Full Council approval to the establishment of a Pensions Committee from 1 April 2014 and subsequent amendments to the Council's Constitution in respect of the current terms of reference of Corporate Committee.
2. Cabinet Member Introduction  
N/A
3. Recommendations
  - 3.1 That Full Council:
    - (a) agree to the establishment of a Pensions Committee, with effect from 1 April 2014, with the terms of reference of the Committee as set out at Appendix 1 of this report;



**Haringey Council**

- (b) agree that in accordance with the rules on political proportionality, the five councillor membership of the Pensions Committee will be split at a ratio of 3:2 in favour of Labour for the remainder of the current municipal year and agree that, for the remainder of the current municipal year, the membership and Chair will be as follows:

Councillor Meehan (Chair)  
Councillor Amin  
Councillor Khan

Councillor Wilson  
Councillor Beacham

- (c) note that the Monitoring Officer will update the Constitution accordingly to give effect to the new Pensions Committee, including amendments to the terms of reference and protocol of the existing Corporate Committee to reflect the changes agreed at (a) and (b) above.

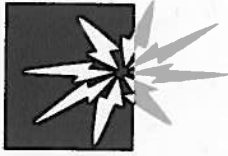
**4. Alternative options considered**

4.1 The benefits of the proposal to establish a pensions committee are (1) to free up Corporate Committee time for non pension issues, (2) to better manage the training and knowledge and skills requirements through a smaller focused committee, and (3) to streamline decisions by having detailed debates at the decision making Pensions Committee rather than the non decision making Pension Working Group, which will rarely be required in future.

4.2 The alternative to the planned changes is to continue with the current structure of detailed discussion at the Pensions Working Group and decisions at the Corporate Committee. Pension issues are often specialist and complex. Members of the Corporate Committee who have not attended the Pensions Working Group are at disadvantage in that they have not had an opportunity to previously debate the issues in depth and hear the opinions of the advisors. Nor have they the accumulation of pension knowledge that comes from greater exposure to the issues. The proposals reflect the common structure across LGPS where specialist committees deciding pension issues, particularly investment related, are the norm.

**5. Background information**

5.1 The Annual General Meeting (AGM) of the Full Council appoints Committees of the Council in accordance with Article 4.02 and Part 4 Section A of the Constitution. The AGM also ratifies the appointment of the Chair of each Committee. Any newly created bodies in addition to



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those agreed at Annual Council can be established during the Municipal Year with ratification of Full Council to their establishment. The proposal is to revert to a stand alone Pensions Committee that will assume all pension fund duties that are currently performed by the Corporate Committee.

- 5.2 Pension fund issues currently occupy a significant proportion of the Corporate Committee's available time. Proposals to reform Local Government Pension Schemes (LGPS) will introduce additional governance requirements. In particular there will be a need to demonstrate that members taking decisions have sufficient knowledge and skills to understand the issues. This will involve both increased training and periodic assessments of the effectiveness of training. Meeting these requirements within a dedicated Pensions Committee will be more achievable than if applied to the larger Corporate Committee.
  - 5.3 An additional advantage of establishing a Pensions Committee is that the detailed monitoring currently undertaken by the Pension Working Group can be assumed by the Pensions Committee thereby streamlining decision making.
  - 5.4 During 2013 the Government consulted on the LGPS governance arrangements and is expected to require the establishment of a Pensions Board with employee and pensioner representation to scrutinise the work of the Pensions Committee. Should the Government regulate as expected this will require a second pension related entity to be established to carry out the scrutiny function, although the decision making responsibility will remain with the Pensions Committee.
  - 5.5 It is envisaged that going forward, meetings of the Pensions Committee will take place quarterly. There are no plans to hold a meeting during the remainder of the current municipal year 2013/2014 but if required, a meeting may be convened in accordance with the Committee Procedure Rules.
  - 5.6 Appendix 1 sets out the Terms of Reference of the proposed Pensions Committee. Appendix 2 provides details of the composition of the Committee including non-voting co-optees, being the employer representatives and member representatives.
- 6. Comments of the Chief Finance Officer and financial implications**
- 6.1 The proposal to establish a dedicated pension committee will not only allow greater time to be devoted to pension issues but will allow the Corporate Committee to concentrate on its other roles. Pension issues



**Haringey** Council

are becoming increasingly complex and the increased commitment and training needs for Members is better suited to a smaller committee.

**7. Assistant Director of Corporate Governance comments and Legal Implications**

7.1 There are no specific legal implications arising out of this report.

**8. Equalities and Community Cohesion Comments**

8.1 The Council has a public sector equality duty under S149 of the Equality Act 2010 to have due regard to need to:

- tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- advance equality of opportunity between people who share those protected characteristics and people who do not;
- foster good relations between people who those characteristics and people who do not.

8.2 Policy and Equalities Team have been consulted in the preparation of this report and they comment that the proposals outlined in this report carry no apparent implications for the any aspect of duty outlined above.

**9. Head of Procurement Comments**

N/A

**10. Policy Implication**

N/A

**11. Reason for Decision**

11.1 The proposed structure will bring the Council pension decision making structure into line with anticipated government regulations and with standard practice across LGPS. It will better enable the Council to deal with changes in pension regulations being introduced in 2014.

**12. Use of Appendices**



**Haringey** Council

Appendix 1 – Terms of Reference of the proposed Pensions Committee  
Appendix 2 – Membership of the Pensions Committee

13. **Local Government (Access to Information) Act 1985**

N/A





***Pensions Committee***

- (a) To exercise the functions which are stated not to be the responsibility of The Executive in Regulation 2 and Schedule 1 paragraph H of The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) and in any Statute or subordinate legislation further amending these Regulations relating to those matters concerning the Local Government Pension Scheme. The Committee's functions are those of the "Administering Authority" under the Pensions legislation.
- (b) Exercising all the Council's functions as "Administering Authority" and being responsible for the management and monitoring of the Council's Pension Fund and the approval of all relevant policies and statements. This includes:
  - (i) Selection, appointment and performance monitoring of investment managers, AVC scheme providers, custodians and other specialist external advisers;
  - (ii) Formulation of investment, socially responsible investment and governance policies and maintaining a statement of investment principles and funding strategy statement;
  - (iii) Determining the allocation of investments between each asset class;
  - (iv) Reviewing specialist external advisers performance;
  - (v) Publicising statements and policy documents as required by legislation, government directives and best practice.
- (c) To monitor and as appropriate to decide upon Pensions Administration issues.
- (d) Monitoring the Pension Fund Budget including Fund expenditure and actuarial valuations; and to receive the Pension Fund Budget annually.
- (e) To agree to the admission of bodies into the Council's Pension scheme.
- (f) To receive actuarial valuations.
- (g) To ensure that members of the Committee receive appropriate training to undertake their responsibilities.
- (h) To approve the Annual Accounts of the Local Government Pension Scheme and consider recommendations from the Auditor.

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**Pensions Committee - Membership**

<b>Representatives of</b>	<b>Number of members</b>	<b>Term of Appointment</b>	<b>Method of Appointment</b>
<b>Voting members</b>			
<b>Council Members</b>	5 (split according to rules on political proportionality)	A municipal year	Determined by Full Council at its Annual General Meeting.
<b>Non voting members</b>			
<b>All other employers</b>	1	4 years from April 2014	Nominations to be determined by eligible employers. Details of process to be agreed by the Chairman.
<b>Active scheme members</b>	1	4 years from April 2014	Determined by Unison. Where Unison fails to nominate a Committee Member for any period of 6 months or more, nominations will be requested from all eligible active scheme members and a representative will be picked following interviews. Details of process to be agreed by the Chairman.
<b>Deferred and pensioner scheme members</b>	1	4 years from April 2014	Determined by Unison. Where Unison fails to nominate Committee Member for any period of 6 months or more, nominations will be requested from all eligible active scheme members and a representative will be picked following interviews. Details of process to be agreed by the Chairman.
<b>Total Committee Members</b>	8		

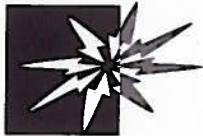
*Chair*

The Chair shall be appointed at Full Council at its Annual General Meeting.

*Substitutes*

Voting members of the Pensions Committee may appoint substitutes in accordance with Committee Procedure Rules.





Haringey Council

Report for:	Full Council 24 MARCH 2014	Item number	7 (ii)
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Title:	Calendar of meetings for 2014/15
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Report authorised by :	Chief Executive <i>N. Watkins</i>
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Lead Officer:	Clifford Hart, Democratic Services Manager Tel: 0208 489 2920
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Ward(s) affected: N/A	Report for Key/Non Key Decision: N/A
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**1. Describe the issue under consideration**

To agree the schedule of meetings for 2014/15. The schedule of meetings is submitted annually to the Council for approval.

**2. Cabinet Member Introduction**

N/A

**3. Recommendations**

That the attached schedule of meetings for 2014/15 be agreed.

**4. Comments of the Chief Financial Officer and Financial Implications**

There are no direct financial implications.

**5. Assistant Director Corporate Governance and Monitoring Officer - and Legal Implications**

There are no perceived legal implications arising from this report.

**6. Local Government (Access to Information) Act 1985**

The 2013/14 schedule of meetings was used during the compilation of this report.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Clifford Hart on 0208 489 2920.

**7. Equalities and Community Cohesion Comments**

N/A

# May 2014

May 2014							June 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28 Apr	29	30	1 May	2	3	4
Pre-election period (Purdah)						
5	6	7	8	9	10	11
Pre-election period (Purdah)						
12	13	14	15	16	17	18
Pre-election period (Purdah)						
19	20	21	22	23	24	25
Pre-election period (Purdah)						
			Local Elections and Euro			
26	27	28	29	30	31	1 Jun
Spring BH		School holiday				
		Ascension Day - Christia				
13:00 17:30 Labour Group AGM						

28 Apr - 4 May

5 - 11 May

12 - 18 May

19 - 25 May

26 May - 1 Jun

# June 2014 - July 2014

June 2014							July 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30							29	30	31				

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2 Jun	19:30 22:00 Labour Grp AGM	3 Eve of Shavuot - Judaism	4 Shavuot - Judaism	5 17:30 20:30 MLD 19:30 22:00 Labour Group	6	7	8 Pentecost - Christian
9	19:30 22:00 Annual Council	10 17:30 19:30 MLD 19:30 22:00 APPB	11	12 17:30 19:30 MLD 19:30 21:00 Regulatory Cttee	13	14	15
16	18:30 20:30 HFH Board Prov 19:00 22:00 Planning Sub-Committee	17 19:00 22:00 Licensing Sub Cttee A	18 17:30 19:30 MLD	19 12:00 15:00 Community Safety Partnership Board 18:00 21:00 OSC	20	21 Summer Solstice	22
23		24 17:30 19:30 MLD 18:30 21:00 CPAC	25 18:30 21:00 Cabinet	26 18:00 21:00 OSC Panel x2 19:00 22:00 Corporate Cttee	27	28 Ramadan 1st day of Ramadan - 19	29
30	18:00 21:00 OSC Panel x2 19:00 22:00 Licensing Su 19:00 21:30 Pensions Ct	1 Jul	2	3	4	5	6
7		8	9	10	11	12	13

2 - 8 Jun

9 - 15 Jun

16 - 22 Jun

23 - 29 Jun

30 Jun - 6 Jul

7 - 13 Jul



# July 2014

July 2014							August 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>30 Jun</b>	<b>1 Jul</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	18:30 21:30 St Ann's AF/AC		18:30 21:30 WHL/Northum AF/AC 18:30 21:30 Wood green AF/AC	Ramadan		
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
18:30 19:00 CSPPAC 19:00 22:00 Licensing Sub A 19:00 22:00 Standards Cttee	13:30 16:30 HWB 19:30 22:00 APPA/APPC	19:00 22:00 Lib Dem Group	Ramadan 18:30 21:30 Muswell H AF/AC 19:00 22:00 Labour Group			
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
19:00 22:00 Planning Sub-Committee 19:30 21:00 CEJCC	St Swithin's Day - Christ 18:30 21:00 Cabinet	17:00 19:00 HYC	Ramadan 18:30 21:30 Crch END/SG/H AF & AC 18:30 21:30 Tott/SS AF/AC 18:30 21:30 West Gm/BG AFAC			
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
18:30 20:30 HFH Board (prov) 19:30 22:00 Full Council	19:00 22:00 Licensing Sub B 19:30 22:00 APPB		Ramadan			
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1 Aug</b>	<b>2</b>	<b>3</b>
Ramadan Ramadan ends - Eid-Ul-F	School Summer Holiday begins					

# August 2014

August 2014							September 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28 Jul	29	30	31	1 Aug	2	3
School Summer Holiday begins						
4	5	6	7	8	9	10
School Summer Holiday begins						
19:00 22:00 Licensing Sub A						
11	12	13	14	15	16	17
School Summer Holiday begins						
18	19	20	21	22	23	24
School Summer Holiday begins						
19:00 22:00 Licensing Sub B						
25	26	27	28	29	30	31
School Summer Holiday begins						
08:00 08:30 BH - Summer						

28 Jul - 3 Aug

4 - 10 Aug

11 - 17 Aug

18 - 24 Aug

25 - 31 Aug

# September 2014

September 2014							October 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	8	9	10	11	12	13	14
8	9	10	11	12	13	14	15	16	17	18	19	20	21
15	16	17	18	19	20	21	22	23	24	25	26	27	28
22	23	24	25	26	27	28	29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1 Sep</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
		17:00 19:00 HYC 19:00 22:00 Lib Dem Group				
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	19:30 21:00 Regulatory Cttee		19:00 22:00 Labour Group			
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
18:30 20:30 HfH Board (prov) 19:00 22:00 Planning Sub-Committee	18:30 21:00 Cabinet		12:00 15:00 Community Safety Partnership Board 19:00 21:30 Pensions Cttee			Lab Party Conference
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
18:30 21:00 CPAC 19:00 22:00 Licensing Sub A	Lab Party Conference	Eve of Rosh Hashanah -	Rosh Hashanah - Judaisf 18:00 21:00 OSC Panel x2 19:00 22:00 Corporate Cttee			Conservative Party Confer
<b>29</b>	<b>30</b>	<b>1 Oct</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
18:00 21:00 OSC Panel x2 19:00 22:00 Licensing Sub B	Conservative Party Conference 18:30 21:30 HWB					

1 - 7 Sep

8 - 14 Sep

15 - 21 Sep

22 - 28 Sep

29 Sep - 5 Oct

# October 2014

October 2014							November 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>29 Sep</b>	<b>30</b>	<b>1 Oct</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		19:00 22:00 Lib Dem Group	Conservative Party Conference 18:00 21:00 OSC	Eve of Yom Kippur - Jud	Lib/Dem Party Conference Eid-ul-Adha - Islam Yom Kippur - Judaism	
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
18:30 21:30 St Ann's Area Forum	Lib/Dem Party Conference 19:30 22:00 APPA/APPC 19:30 21:00 CEJCC	Eve of Sukkot - Judaism	Sukkot - Judaism 19:00 22:00 Labour Group			
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
19:00 22:00 Planning Sub-Committee	18:30 21:00 Cabinet	17:00 19:00 HYC	18:30 19:00 CSPPAC 19:00 22:00 Licensing Sub A			
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
18:30 21:30 Wood Green AF/AC 18:30 20:30 HRH Board (prov)	18:30 21:30 Totten/SS AF/AC		Diwali - Hindu/Sikh 18:30 21:30 WG/BG AF/AC 18:30 19:00 Mus Hill Area Forum			
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1 Nov</b>	
19:00 22:00 Licensing Sub B 19:00 19:30 Joint CPAC/CSPPAC	19:30 22:00 APPB	School Holiday	18:30 21:30 CE/H/SG AF/AC	Halloween		

29 Sep - 5 Oct

6 - 12 Oct

13 - 19 Oct

20 - 26 Oct

27 Oct - 2 Nov

# November 2014

November 2014							December 2014						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>27 Oct</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1 Nov</b>	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
19:00 22:00 Standards Cttee	18:30 21:30 NPK /WHL AF/AC	Bon Fire Night				Remembrance Sunday
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
	Remembrance day	17:00 19:00 HYC 19:00 22:00 Lib Dem Group	19:00 22:00 Labour Group			
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
18:30 20:30 HFH Board (Prov) 19:00 22:00 Planning Sub-Committee	18:30 21:00 Cabinet		19:00 22:00 Licensing Sub A			
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
19:30 22:00 Full Council	19:00 22:00 Corporate Cttee		18:00 21:00 OSC			Advent Sunday - Christia St Andrew's Day

27 Oct - 2 Nov

3 - 9 Nov

10 - 16 Nov

17 - 23 Nov

24 - 30 Nov

# December 2014

January 2015

December 2014

Mo	Tu	We	Th	Fr	Sa	Su
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1 Dec</b> 19:00 22:00 Licensing Sub B	<b>2</b>	<b>3</b> 19:00 22:00 Lib Dem Group	<b>4</b> 19:00 22:00 Labour Group	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b> 18:00 21:00 OSC Panel x2 18:30 21:00 CPAC	<b>9</b> 19:30 21:00 Regulatory Cttee	<b>10</b> 17:00 19:00 HYC	<b>11</b> 12:00 15:00 Community Safety Partnership Board 18:00 21:00 OSC Panel	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b> 19:00 22:00 Planning Sub-Committee 19:00 21:30 Pensions Cttee	<b>16</b> Eve of Hanahkakah - Jewish 18:30 21:00 Cabinet	<b>17</b> 1st day of Hanuikkah - Jewish	<b>18</b> 18:00 21:00 OSC (BUDGET)	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b> 19:00 22:00 Licensing Sub A	<b>23</b>	<b>24</b>	<b>25</b> School holiday	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b> School holiday	<b>30</b> School holiday	<b>31</b>	<b>1 Jan 15</b>	<b>2</b>	<b>3</b>	<b>4</b>

1 - 7 Dec

8 - 14 Dec

15 - 21 Dec

22 - 28 Dec

29 Dec - 4 Jan

# January 2015

January 2015							February 2015						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>29 Dec</b>	<b>30</b>	<b>31</b>	<b>1 Jan 15</b>	<b>2</b>	<b>3</b>	<b>4</b>
			New Years BH School holiday			
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
19:00 22:00 Licensing Sub B	Epiphany - Christian	19:00 22:00 Lib Dem Group	19:00 22:00 Labour Group			
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
18:30 21:30 West Gm/BG AF/AC	13:30 16:30 HWB 19:00 22:00 Licensing Sub A 19:30 21:00 CEJCC	17:00 19:00 HYC	18:30 21:30 Crouch En AF/AC			
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
18:30 20:30 HfH Board (Prov) 19:00 22:00 Planning Sub-Committee	18:30 21:00 Cabinet 19:30 22:00 APPA/APP		18:00 21:00 OSC			
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1 Feb</b>
18:30 19:00 CSPPAC 19:00 22:00 Licensing Sub B	Holocaust Memorial Day		19:00 22:00 Corporate Cttee			

29 Dec - 4 Jan

5 - 11 Jan

12 - 18 Jan

19 - 25 Jan

26 Jan - 1 Feb

# February 2015 - March 2015

February 2015							March 2015						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8	9	10	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	26	27	28	29
23	24	25	26	27	28	29	30	31					

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>2 Feb</b> 18:30 21:30 Tott/SS AF/AC	<b>3</b> 18:30 21:30 St Ann's AC/AF	<b>4</b>	<b>5</b> 18:30 21:30 Mus Hill AF/AC 18:30 21:30 WHL/Northum AF/AC	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b> 18:30 21:30 Wood Green AF/AC	<b>10</b> 18:30 21:00 Cabinet 19:30 22:00 APPB	<b>11</b> 17:00 19:00 HYC 19:00 22:00 Lib Dem Group	<b>12</b> 19:00 22:00 Labour Group	<b>13</b>	<b>14</b> St Valentines Day	<b>15</b>
<b>16</b> 19:00 22:00 Planning Sub-Committee	<b>17</b> Shrove Tuesday - Christ	<b>18</b> School Holiday Ash Wednesday - Lent B	<b>19</b> Chinese New Year 19:00 22:00 Licensing Sub A	<b>20</b>	<b>21</b>	<b>22</b>
<b>23</b> 18:30 20:30 HFH Board (Prov) 19:30 22:00 Full Council	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>1 Mar</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>

2 - 8 Feb

9 - 15 Feb

16 - 22 Feb

23 Feb - 1 Mar

2 - 8 Mar



# March 2015 - April 2015

March 2015							April 2015						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30	31						29	30					

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
2-7/3	<b>2 Mar</b> 19:00 22:00 Licensing Sub B 19:00 22:00 Standards Cttee	<b>3</b> 19:30 21:00 Regulatory Cttee	<b>4</b>	<b>5</b> 18:30 21:30 Crouch End AF/AC 18:30 21:30 St Ann's AF/AC	<b>6</b>	<b>7</b>	<b>8</b>
9-14/3	<b>9</b> 18:30 21:30 Tot/SS AF/AC 18:30 21:30 West Gm/BG AF/AC	<b>10</b> 18:00 21:00 OSC Panel x2 19:30 21:00 CEJCC	<b>11</b> 17:00 19:00 HYC	<b>12</b> 18:30 21:30 WHL/NTH PK AF/AC 18:30 21:30 Wood Green AF/AC	<b>13</b>	<b>14</b>	<b>15</b> Mothering Sunday - Chrl
16-21/3	<b>16</b> 18:30 21:00 CPAC 19:00 22:00 Planning Sub-Committee	<b>17</b> St Patrick's Day - Christian 18:00 21:00 OSC Panel x2 18:30 21:00 Cabinet 19:00 22:00 Licensing Su	<b>18</b> 19:00 22:00 Lib Dem Group	<b>19</b> 12:00 15:00 Community Safety Partnership Boa 18:30 21:30 Mus Hill AF/AC 19:00 22:00 Labour Grou	<b>20</b>	<b>21</b>	<b>22</b>
23-28/3	<b>23</b> 18:30 20:30 HfH Board (Prov) 19:30 22:00 Full Council	<b>24</b> 19:00 22:00 Corporate Cttee	<b>25</b>	<b>26</b> 18:00 21:30 OSC 19:00 21:30 Pensions Cttee	<b>27</b>	<b>28</b>	<b>29</b> Palm Sunday - Christian
30/3-4/4	<b>30</b> Prov Pre-election period School Holiday 18:30 19:00 CSPPAC	<b>31</b> 19:00 22:00 Licensing Sub B	<b>1 Apr</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
6-11/4	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>

# April 2015

April 2015							May 2015						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>30 Mar</b>	<b>31</b>	<b>1 Apr</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		19:00 22:00 Lib Dem Group	Maundy Thursday - Christi	Prov Pre-election period School Holiday Good Friday BH		
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
	Easter Monday	School Holiday	Prov Pre-election period	19:00 22:00 Labour Group		
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
19:00 22:00 Planning Sub-Committee	18:30 21:00 Cabinet 19:30 22:00 APPA/APP		19:00 22:00 Licensing Sub A	Prov Pre-election period		
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
	18:30 21:30 HWB		Prov Pre-election period St Georges Day - Christi			
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>1 May</b>	<b>2</b>	<b>3</b>
18:30 20:30 Hff Board (Prov) 19:00 22:00 Licensing Sub B 19:00 19:30 Joint CPAC/CSPPAC	19:30 22:00 APPB	19:00 22:00 Lib Dem Group	Prov Pre-election period			

30 Mar - 5 Apr

6 - 12 Apr

13 - 19 Apr

20 - 26 Apr

27 Apr - 3 May

Hart Clifford

# May 2015

May 2015

Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	8	1	2
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2015

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27 Apr	28	29	30	1 May	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

27 Apr - 3 May

4 - 10 May

11 - 17 May

18 - 24 May

25 - 31 May

May Day BH

Prov Pre-election period

General Election

19:30 22:00 Labour Grp AGM

18:30 21:00 Cabinet

Ascension Day - Christian  
19:30 22:00 Labour Grp AGM

19:30 22:00 Annual Council

School holiday

Prov Pre-election period

Ascension Sunday - Chri

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Haringey Council

Report for:	FULL COUNCIL 24 MARCH 2014	Item number	7 (iii)
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Title:	<b>Making the Members' Allowances Scheme for 2014/15</b>
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Report authorised by :	Chief Executive <i>N. Walker</i>
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Lead Officer:	Clifford Hart, Democratic Services Manager Tel: 0208 489 2920
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Ward(s) affected: N/A	Report for Key/Non Key Decision: N/A
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**1. Describe the issue under consideration**

- 1.1 Every year the council is required, in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003, to adopt a Members' Allowances Scheme to run from 1 April to 31 March the following year.
- 1.2 This report recommends to full Council the Members' Allowances Scheme for the period 1 April 2014 to 31 March 2015 as set out at Appendix 1.
- 1.3 In terms of the proposed amounts payable for Members Allowances for the period 1 April 2014 to 31 March 2015, with the exception of an additional special responsibility allowance to be payable to the Chair of the newly established Pensions Committee, there are no changes in the amounts to be paid and these are the same as those paid for the previous period from 1 April 2013 to 31 March 2014.

**2. Cabinet Member Introduction**

N/A

**3. Recommendations**

- 3.1 That Members resolve to revoke the current Members' Allowances Scheme as from 31 March 2014.
- 3.2 That Members resolve to adopt the Members' Allowances Scheme for 1 April 2014 – 31 March 2015 as set out in Appendix 1 to this report, and to adopt this as the replacement for Part 6 of the Council's Constitution, with the additional special responsibility allowance to be paid to the Chair of the newly established Pensions Committee.

**4. Comments of the Chief Finance Officer and Financial Implications**

- 4.1 The Chief Finance Officer has reviewed the proposed changes to the Members' Allowances scheme and confirms that there is sufficient budget provision within 2014/15 cash limits to cover the costs of the proposed scheme.

**5. Assistant Director of Corporate Governance comments and Legal Implications**

- 5.1 The legal implications have been considered within the body of this report and in the drafting of the Appendix 1.

**6. Report**

- 6.1 The Local Authorities (Members' Allowances) (England) Regulations 2003 require local authorities to make a scheme of allowances for their members at the start of each municipal year. There is nothing to prevent full Council from amending the Scheme later in the year should it wish to do so, but a Scheme can only be revoked with effect from the beginning of each year.
- 6.2 The regulations stipulate that before a Council can agree or amend its Members' Allowances Scheme, it must consider recommendations made to it by an Independent Remuneration Panel (IRP), whose members cannot be members of the same authority. London Councils (formerly the Association of London Government) acts as the IRP for the London Boroughs. The most recent London Councils IRP report was published in 2010 (attached at Appendix 2). The Council has previously taken these recommendations into account, and the report of the IRP has been considered in the preparation of the Scheme which is subject of this report.
- 6.3 Appendix 1 to this report shows the recommended changes to the Scheme. Table A details the Scheme and allowances applicable for the period 1 April 2014 to 31 March 2015. Changes to the Scheme are shown in italics and

underlined. There will be an additional special responsibility allowance to be paid to the Chair of the new Pensions Committee. Save for this addition there are no changes in the amounts to be paid and these are the same as those paid for the previous period from 1 April 2013 to 31 March 2014.

**7. Local Government (Access to Information) Act 1985**

N/A

**8. Equalities and Community Cohesion Comments**

8.1 The Council has a public sector equality duty under S149 of the Equality Act 2010 to have due regard to need to:

- tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- advance equality of opportunity between people who share those protected characteristics and people who do not;
- foster good relations between people who those characteristics and people who do not.

8.2 Policy and Equalities Team were consulted in the preparation of this report and that the proposals outlined in the report carry no apparent implications for any aspect of the duty outlined above.

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# Part 6

## Members' Allowances Scheme

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### 1. SCHEME FOR THE PAYMENT OF MEMBERS' ALLOWANCES

1.01 Made in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003 and in force for the municipal year ~~2013/14~~ 2014/15 (i.e. 1 April ~~2013~~ 2014 to 31 March ~~2014~~ 2015).

### 2. BASIC ALLOWANCE

2.01 Each Councillor will be entitled to receive the sum of £10,500 by way of Basic Allowance.

2.02 If a Councillor does not serve as such for the whole 12-month period or becomes disqualified, he/she will only be entitled to receive pro-rata payment for the period(s) during which he/she actually was a serving Councillor. This principle applies to education representatives on scrutiny bodies.

### 3. INCLUDED EXPENSES

3.01 Travel Expenses.

The Basic Allowance includes all travel within the M25. Councillors are not entitled to any form of concession or special permit as Councillors for parking in the Borough.

3.02 Telephones and I.T.

The Basic Allowance includes Councillors' telephone call charges, both mobile and landline, for which Councillors are billed individually. The Council meets the rental for apparatus, including broadband, and all datacharges.

### 4. MAYORAL ALLOWANCES

4.01 The additional allowances for the Mayor and Deputy Mayor are:

(a) The Mayor is entitled to an additional allowance of £15,750.

(b) The Deputy Mayor is entitled to an additional allowance of £3,936.

## 5. SPECIAL RESPONSIBILITY ALLOWANCES

5.01 For the period 1 April 2014 to 31 March 2015, Haringey Council will allocate Special Responsibility Allowances in six bands, to Councillors who take on certain additional roles, in accordance with Table A below. If a Councillor does not serve as such for the whole period or becomes disqualified, he/she will only be entitled to receive pro-rata payment for the period(s) during which he/she actually was a serving Councillor.

**Table A**

<b>Band</b>	<b>Position</b>	<b>Special Allowance</b>	<b>Total Allowance</b>
Band 4	<ul style="list-style-type: none"> <li>• Leader</li> </ul>	£31,497	£41,997
Band 3B	<ul style="list-style-type: none"> <li>• 7 or fewer x Cabinet Members</li> <li>• Opposition Leader</li> </ul>	£23,622	£34,122
Band 3A	<ul style="list-style-type: none"> <li>• Chair of Overview and Scrutiny Committee</li> </ul>	£21,479	£31,979
Band 2B	<ul style="list-style-type: none"> <li>• Chair of Corporate Committee</li> <li>• Chief Whip</li> <li>• Chair of Regulatory Committee</li> <li>• Chair of Alexandra Palace and Park Board</li> <li>• Opposition Deputy Leader</li> <li>• Opposition Chief Whip</li> </ul>	£15,750	£26,250
Band 2A	4 x Councillors serving on Overview and Scrutiny Committee	£14,317	£24,817
Band 1	<ul style="list-style-type: none"> <li>• 7 x Area Committee Chairs</li> <li>• <u>Chair of Pensions Committee</u></li> </ul>	£7,875	£18,375

## 6. MULTIPLE RESPONSIBILITIES

6.01 Where a Councillor holds more than one post of special responsibility, he/she may only receive one Special Responsibility Allowance. Where a Councillor holds more than one post of special responsibility and the posts have Special Responsibility Allowances of different monetary values, the Councillor would receive the higher one. For the purposes

of this paragraph, the Mayor and Deputy Mayor count as posts of special responsibility.

## **7. CO-OPTEEES' ALLOWANCES AND CHAIR OF STANDARDS COMMITTEE**

7.01 Each education representative on scrutiny bodies is entitled to an allowance of £616.50. No allowances are payable to others who are not elected Councillors.

7.02 The Chair of the Standards Committee will be entitled to remuneration of £1,263, being equal to the remuneration payable to the former independent Chair of the Standards Committee.

## **8. BABYSITTING AND DEPENDANTS ALLOWANCE**

8.01 Councillors and non-elected members can claim this allowance based on the following:

- (a) That reimbursement be made at a maximum rate of £7.85 per hour. The period of payment should include the time of the meeting, together with reasonable travelling time of the member, plus any necessary travelling expenses of the carer to and from their home.
- (b) Children over the age of 16 must not be claimed for, unless suffering from an illness or disability making constant care essential.

## **9. TRAVELLING AND SUBSISTENCE ALLOWANCE**

9.01 Councillors can claim this allowance for attending approved meetings, training and conferences etc. only to the extent that it involves travel outside the M25. Claims must be based on the following :

(a) The mileage rate for travel by private car is 34.6 pence per mile. An extra 3 pence per mile is payable for each passenger for whom a travelling allowance would otherwise be payable. The cost of tolls, ferries and parking charges can be claimed.

(b) The mileage rate for travel by solo motor cycle is :

Not exceeding	150 cc	8.5 pence per mile
Over	150 cc but not over 500 cc	12.3 pence per mile
Over	500 cc	16.5 pence per mile

(c) On public transport only the ordinary or cheaper fare can be claimed where more than one class is available.

(d) The cost of a taxi, including a reasonable tip, can be claimed only in case of urgency or where public transport is not practicable or reasonably available.

(e) The maximum rates for subsistence allowance on approved duties are as follows:

For an absence of more than 4 hours before 11.00	£4.92
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For an absence of more than 4 hours including lunchtime between 12.00 and 14.00	£6.77
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For an absence of more than 4 hours including the period 15.00 to 18.00	£2.67
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For an absence of more than 4 hours ending after 19.00	£8.38
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## **10. CLAIMS AND PAYMENTS**

10.01 Where a Councillor is also a Councillor of another authority, that Councillor may not receive allowances from more than one authority in respect of the same duties.

10.02 The Basic Allowance and Special Responsibility Allowances will be paid in equal monthly instalments.

10.03 The Co-optees' Allowance must be claimed by, and will be paid at, the end of the municipal year, subject to paragraphs 2.02 above and 10.05 below.

10.04 All claims for Travelling and Subsistence Allowance and Babysitting and Dependants Allowance must be made within two months of the relevant meeting or the costs being incurred by the Councillor or non-elected member, subject to paragraph 10.05 below.

10.05 If any Allowance under paragraphs 10.03 or 10.04 is not claimed within the prescribed time limit, the Head of Local Democracy & Members' Services shall have a discretion to make the payment nonetheless.

10.06 Any Councillor or non-elected member may elect to forego his/her entitlement to all or part of any allowance by giving written notice at any time to the Head of Local Democracy & Members' Services.

## **11. MEMBERSHIP OF LOCAL GOVERNMENT PENSION SCHEME**

11.01 All eligible Councillors are allowed to join the Local Government Pension scheme in respect of the Basic and Special Responsibility Allowances paid to them as part of this scheme of allowances.